Google Sites

Forget how to access Google Sites? Need more help? Tips are available here: http://libguides.merrimack.edu/FYW1050/mcwhorter/GS

Sandbox Time!

Name your website.

Add a header.

Insert text.

Add an image.

Add a link.

Embed a YouTube clip.

Create a new page.

Preview what your site looks like (on phone, tablet, large screen).

Review your publishing settings and publish your site!
Sites Cheat Sheet

Build internal project hubs, team sites, and public-facing websites.

1. From Drive, click NEW > More > Google Sites.

- Drive
  - NEW

- More
  - Google Sites

2. Customize your site and home page.

- Add a site name for the public
- Name your Sites file in Drive (not public)
- Add a home page title
- Choose a theme

- Choose a background image
- Return to original background image
- Choose a header type
- Choose a font style
- Choose a background color

3. Add pages and navigation.

- Enter site name
  - Navigation mode
    - Top navigation
    - Site navigation

- Choose your site navigation location and add page links

- Drag pages up and down to re-order, or on top of another page to nest

- Add a page

4. Add content to pages.

- Insert
  - Text blocks
  - Images

- Add text, images, URLs, or uploads

- Add Drive files or folders

- Add YouTube videos, maps, or calendars

- Add documents, spreadsheets, presentations, forms, or charts

5. Share, preview, or publish your site.

- Share, preview, or publish your site

- Publish your site

- Site address
  - ./google.com/

- Publish

Share
Share your site with your team to collaborate.

Preview
See how your site will look on any device once it’s live.

Publish
Set your site’s complete URL and who can see the site, then make it live.